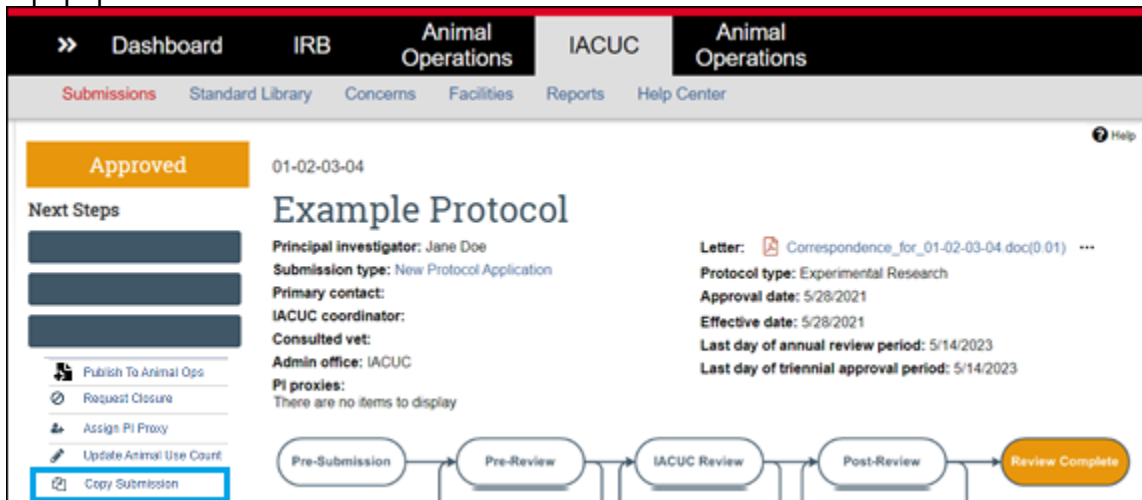


Copy an IACUC Protocol (Triennial Renewal)

IACUC protocols expire 3 years after approval. If you intend to continue the procedures and experiments described in your IACUC protocol after 3 years, you can renew your protocol by copying your current, approved protocol into a new protocol template, applying edits, then submitting for IACUC review/approval.

1. On the protocol workstation, click the “Copy Submission” button on the left side of the screen to generate a popup window.



2. Provide the short title of your new IACUC protocol in Q1 (New submission name). This does not have to be the formal title of your grant or protocol. Select from one of your existing research teams for Q2. Press the “OK” button to close the popup window and begin copying your protocol.

Copy Submission

This activity copies your submission. The Principal Investigator (PI) remains the same for the new submission, and it appears in the PI's inbox.

1. * New submission name:

2. New research team: ?

ⓘ Depending on the size of the submission, copying it may take some time. Therefore, the new submission may not appear immediately. Thank you for your patience.

3. You can check the status of this process in the History section of your protocol workstation. Once the new (copied) protocol is available, a link to the new protocol workstation will display.

History	Experiments	Animal Counts	Documents	...
Filter by Activity <input type="text" value="Enter text to search for"/> <input type="button" value="Add Filter"/> <input type="button" value="Clear All"/>				
Activity	Author	Activity Date		
Submission Copied	Doe, Jane	5/19/2022 2:25 PM		
New Copy: 05-06-07-08 Example Copied Protocol				