

# Kuali Overview

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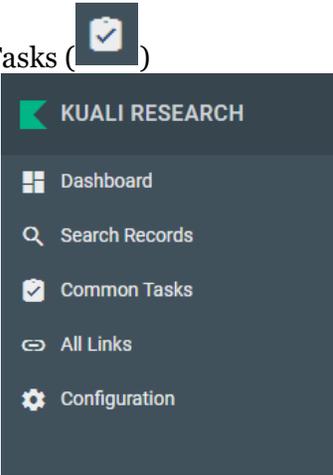
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## Login Site:

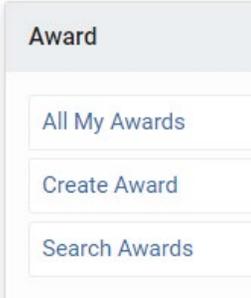
<https://ucincinnati.kuali.co/dashboard/>

## Open Kuali AWARD MODULE

On the left side menu, click on Common Tasks (  )



On the award card, select Search Awards



# Kuali Overview

## Search for an Award Using the Kuali Number

In the Award Search pop-up, enter the Kuali number in the Award ID field. Then click search.

Award ID:

Sponsor Award ID:

Account ID:

Award Status:   

Sponsor ID:   

Award Title:

Investigator:  

Lead Unit ID:   

Lead Unit:   

OSP Administrator Username:  

Archive Location:

Archive Date From:  

Archive Date To:  

Document Status:  Final  Saved  Both  Canceled

## Results for Search of Kuali Number

| Actions  | Award ID     | Sponsor Award ID | Lead Unit ID | Lead Unit          | Account ID | Award Status | Award Title   | Sponsor ID | Sponsor Name                               |
|--|--------------|------------------|--------------|--------------------|------------|--------------|---|------------|--|
| <a href="#">open copy medusa View Invoices</a> | 013302-00002 |                  | 60000330     | COM Cancer Biology |            | Awarded      | RON signaling suppresses innate immune responses in breast cancer | 000168     | American Cancer Society - National Chapter |
| <a href="#">open copy medusa View Invoices</a> | 013302-00001 |                  | 60000330     | COM Cancer Biology |            | Awarded      | RON signaling suppresses innate immune responses in breast cancer | 000168     | American Cancer Society - National Chapter |

## Medusa

Use the Medusa link on the -00001 level to find out the proposal associated with the award.

| Actions  | Award ID     | Sponsor Award ID | Lead Unit ID | Lead Unit          | Account ID | Award Status | Award Title   | Sponsor ID |
|--|--------------|------------------|--------------|--------------------|------------|--------------|---|------------|
| <a href="#">open copy medusa View Invoices</a> | 013302-00001 |                  | 60000330     | COM Cancer Biology |            | Awarded      | RON signaling suppresses innate immune responses in breast cancer | 000168     |

# Kuali Overview

An overview of the award appears with the proposal(s) listed:

## Medusa

Filter:

Preferred Module:  Proposal > Award  Award > Proposal

▶ Institutional Proposal 21045725

▶ Award 013302-00001

▶ Award 013302-00003

▶ Award 013302-00004

▶ Development Proposal 15079

To see details or open one of the connected records, click on the number for that record. You will then see the option to click on Open and Kuali will open a new tab with that record. Ex. below is opening the PD record.

Development Proposal 15079

[Open Proposal](#) [Open Proposal Notes](#)

| Summary                  |   |
|--------------------------|---|
| Proposal Number:         | 15079   |
| Lead Unit:               | 60000035 : A&S Physics                        |
| Title:                   | HEP Data Analytics on HPC - Year 4 (backdoor) |
| Proposal Type:           | New   |
| Sponsor:                 | 001333 Fermi National Accelerator Laboratory  |
| Sponsor Proposal Number: | -   |
| Program Title:           | Monica Schultz <mschultz@fnal.gov>            |
| Notice of Opportunity:   | Federal Solicitation                          |
| Attachments:             | Complete                                      |

The proposal details screen opens.

Proposal Development

**Proposal: #15079**  
PI: *Alexandre B Sousa*

### Proposal Details

\* Indicates required fields

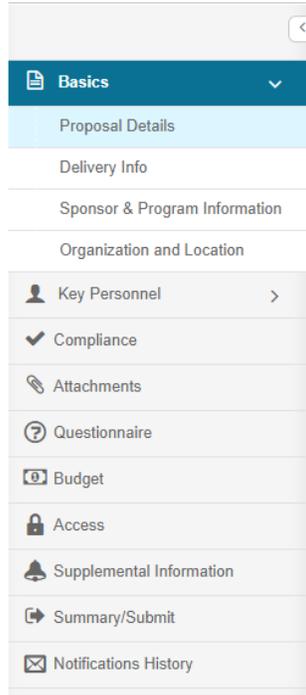
|                            |  |
|----------------------------|--|
| <b>Proposal Type:</b>      | New  |
| <b>Lead Unit:</b>          | 60000035 - A&S Physics                         |
| <b>Activity Type:</b>      | Research                                       |
| <b>Project Dates:</b>      | 01/01/2021                                     |
| <b>Project Title:</b>      | HEP Data Analytics on HPC - Year 4 (backdoor)  |
| <b>Sponsor:</b>            | 001333 - Fermi National Accelerator Laboratory |
| <b>Prime Sponsor Code:</b> | H00010 - Department of Energy                  |

- Basics
- Proposal Details
- S2S Opportunity
- Delivery Info
- Sponsor & Program Information
- Organization and Location
- Key Personnel
- Questionnaire
- Compliance
- Attachments
- Budget
- Access
- Supplemental Information
- Summary/Submit
- Notifications History

# Kuali Overview

## Locating the Budget in the Proposal

Click on the budget from the left menu in the proposal screen.



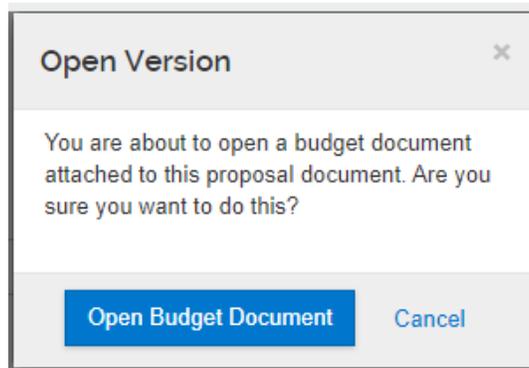
Then click on the name of the budget version that has (for submission) listed under it.

## Budgets

The following budgets are linked to this proposal.

| Name                          | Version | Direct Cost | F&A  | Total      |
|-------------------------------|---------|-------------|------|------------|
| Version 1<br>(for submission) | 1       | 175,500.00  | 0.00 | 175,500.00 |

Then Click Open Budget Document

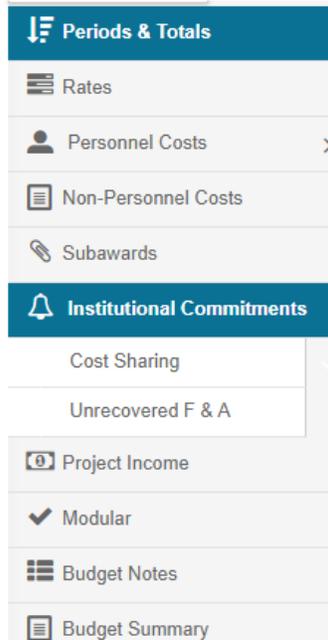


# Kuali Overview

Clicking on the budget summary at the bottom of the menu will give you a basic breakdown. If you click the arrows next to each category, you will see additional details.

| Budget Summary                           |  | P1<br>(01/01/2021 - 12/31/2021) |
|--|--|---------------------------------|
| <b>Personnel</b>                         |  |                                 |
| ▼ Salary                                 |  | \$4,000.00                      |
| ▼ 585000 Inst. Allowance NRSA Fellowship |  | \$4,000.00                      |
| Summary                                  |  | \$4,000.00                      |
| ► Fringe                                 |  | \$0.00                          |
| Calculated Direct Costs                  |  | \$0.00                          |
| Personnel Subtotal                       |  | \$4,000.00                      |
| <b>Non-personnel</b>                     |  |                                 |
| ► Travel                                 |  | \$0.00                          |
| ► Participant Support                    |  | \$52,000.00                     |
| ► Other Direct                           |  | \$0.00                          |
| Calculated Direct Costs                  |  | \$0.00                          |
| Non-personnel Subtotal                   |  | \$52,000.00                     |
| <b>Totals</b>                            |  |                                 |
| Total Direct Cost                        |  | \$56,000.00                     |
| Total F&A Costs                          |  | \$0.00                          |
| Totals Subtotal                          |  | \$56,000.00                     |

**Cost Share** – Select Institutional Commitments then Cost share from the left side menu.

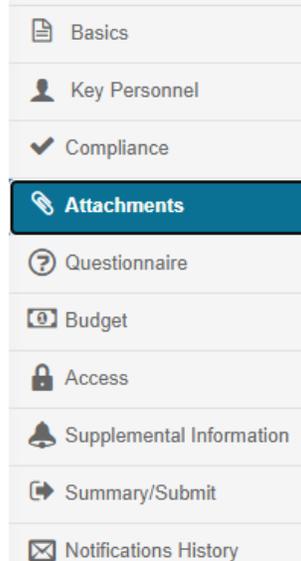


This will give you cost share totals for each year.

# Kuali Overview

For older proposals that do not have a budget built within Kuali ( or Coeus for submissions prior to Kuali) you will need to look in the attachments for an Excel budget.

On the main Proposal screen, select attachments from the left side menu.



Select the Internal tab to see a budget that was uploaded as an excel file into Kuali: and click on the file name to open it.

## Attachments

Proposal (0) Personnel (0) Abstracts (0) Internal (6) Notes (0)

### Internal (6)

Download All

|   | File   | Type *   | Status |
|---|--|----------|--------|
| 1 | <a href="#">Abstract_Bourn.pdf</a>           | Abstract | Comple |
| 2 | <a href="#">all-grant-instructions.pdf</a>   | Abstract | Comple |
| 3 | <a href="#">Application_Final.pdf</a>        | Abstract | Comple |
| 4 | <a href="#">Fully_signed_face_page.pdf</a>   | Abstract | Comple |
| 5 | <a href="#">Fringe_cost_share_budget.xls</a> | Abstract | Comple |
| 6 | <a href="#">Budget_Info.PNG</a>              | Abstract | Comple |