

F&A Waiver Request Form

Project Title: _____

Sponsoring Agency: _____

PI Name: _____ Department: _____ Coeus PD#: _____

Return Form to: _____ Activity Type: _____ Award Type: _____

Required Attachments: Budget, Budget Justification, Scope of Work/Abstract, Link to or copy of RFP

We are requesting F&A costs be waived/reduced to _____ % for this project due to the following circumstances:

Dept. Head Name: _____ College Dean Name: _____

DH Signature: _____ Dean Signature: _____

Date: _____ Date: _____

This Section for Office of Research (OoR) Completion

The Following action will be taken regarding F&A distribution:

_____ No Action/Normal Distribution

_____ Amended Distribution

_____ % _____ for the Department and

_____ Vice President for Research

_____ % _____ for the College if awarded

Date: _____

*For fixed price awards granted an F&A waiver, the full University F&A rate will be assessed on unspent balances remaining after the award completion, prior to the transfer of the unspent balance to the department.