CPD2 (New CPD)
CCHMC/UCH/SHC Login and Registration

Please ctrl+click this link.
Click on New User? (top right in the red banner)
Create an account by filling in the required fields. (Please use your CCHMC/UCH/SHC email, if possible)

**All users of this training system must have a “UC” account
***For CCHMC/UCH/SHC users this is called a “Guest” account**

Click “register”

When UC Identity Management does NOT recognize you, you will receive an email that looks like this:

Go to your CCHMC/UCH/SHC email (or the email you entered) and click on the activation link sent to you from Continuous Professional Development.

An example is provided below:
After you click the activation link in the email, your account will be activated and the screen on the CPD2 system will now state “Registration + Next Step.

Click on the **UC Login** link and you will see this screen:

![Login Screen](image)

**Please click on Change my password.** Use your 6+2 (username) and the password sent to you in the email. The password should be your Date of Birth as part of the password in this format: Uclmm/dd/yyyy

After your password is changed, please repeat the ctrl + click [link](#) again.
Click **Login** (again) (top right in the red banner)
Click on **Use UC Login** Use your "6+2" username and your new password.

Once you are logged in to the CPD2 training application, click on the Radiation Safety Training Icon:
Click on the small blue box that says "Refine Search" (top right)
In the Category drop down box, choose Radiation Safety Training (last one)
Click Filter
Scroll down until you find the appropriate Training workshop (training date) you are interested in.
Click on Register to the right of the page
A pop-up box will appear
Scroll to the bottom and click on the green Register button
You should receive a registration confirmation email.