

SUB-AWARD REQUEST

Revised 4-25-18

Department to Complete

Request Type: If Amendment, select action:

UC PI Name:

Sponsor Name/Sponsor Number:

Reportable Cost Share by Sub-recipient? Yes No SAP #: Coeus Award #:
If yes, attach cost share budget

Sub-recipient Organization Name:

Start Date (of this action): End Date (of this action):

Amount to be released this action: Total Anticipated Amount (new sub-awards only):

Title of the Sub-recipient Statement of Work:

PI to Complete

Please Complete the following for all sub-award/sub-award amendment requests:

1. Does the PI wish to include any special term, including technical reports, carryover, prior approval for equipment in the sub-award? *If yes, specify report(s) and due date for each below.* Yes No

Comments:

2. Does the department or PI wish to review the sub-award prior to sending? Yes No

3. Does the sub-recipient work include the use of human subjects?
If yes, please provide sub-recipient protocol number and **expiration** date. Yes No

If yes, will human subject data be addressed in this sub-award? Choose from below.

- Not Applicable-to be selected when it has been determined that a Data Transfer Usage Agreement (DTUA) or additional terms are not necessary.
- Applicable- to be selected when it has been determined that either a DTUA or additional terms will be necessary to address the transfer of human subjects data.
- Human subjects data will not be addressed in this agreement- if it cannot be determined at the time of the sub-award issuance whether a DTUA or additional terms will be necessary, or if the PI and sub-recipient agree to address human subjects data separately from the sub-award

4. Does the sub-recipient work include the use of animals? Yes No

If yes, please provide sub-recipient protocol number and expiration date.

If USDA regulated species, please also provide sub-recipient registration number.

If requesting a sub-award amendment, please complete the following:

5. Is the performance of the sub-recipient satisfactory? Yes No
6. Has the sub-recipient submitted and have you reviewed all technical performance reports in a timely fashion? Yes No N/A
7. Have all invoices been reviewed for reasonableness to work performed? Yes No

I hereby authorize Sponsored Research Services to prepare and release a sub-award. I understand that as the Principal Investigator of this award, I am responsible for verifying that the sub-recipient is suitable and uniquely qualified to carry out the scope of work. I have disclosed to the University, in writing, any relationships between myself or other key personnel at University of Cincinnati and collaborators at the sub-recipient organization, per the University of Cincinnati's Conflict of Interest Policy, University Rule 10-17-08. I am also responsible for monitoring the sub-recipient's work progress, including any technical reports and other deliverable as defined in the sub-recipient's scope of work. I must authorize the release of funds for sub-recipient payment of invoices and notify SRS immediately if there are any problems with a sub-recipient's performance on this project.

Signature of UC Principal Investigator :
(designee signature **NOT** allowed)

Date: