Shipping Within the US

If you want to send animals within the USA, you will need to follow these instructions as well as the receiving institution's rules and requirements.

- 1. Animal Health Report:
 - Contact LAMS for a copy of the latest health report for your animal colony
 - Provide the receiving institution's information such as fax/phone numbers, PI names, email addresses, etc. LAMS can email the health report to the receiving institution
- 2. Do not ship until approval is granted by the receiving institution and UC LAMS.
- 3. Arrange for shipping payments, dates, and all other details with the receiving PI.
- 4. Complete and submit a **service request** form for shipping materials and submit to LAMS at least 3 business days prior to needing.
- 5. Ship according to the receiving institutions instructions and weather permitting (usually the temperature requirement is 35 degrees F and above).
- 6. PI/lab personnel are responsible for packing the animals, calling the shipping company, and arranging for pickup in the laboratory room. LAMS is not responsible for arranging shipping or any payments.
- 7. If PI/Labs cannot have unauthorized personnel within their laboratories, the courier can be directed to pick up the shipping crates within LAMS facilities (i.e. MSB receiving dock). Contact LAMS (558-5171) for a designated safe pickup spot for the courier.
- 8. For questions or any additional health/research use statements for travel, contact <u>LAMS Quality Assurance Staff</u> at (558-5171).