

PCR/CTR Essentials

PCR/CTR Essentials Training is offered by GCC to help departments in processing PCRs and CTRs. All PCRs that affect sponsored effort must be approved by GCC. These PCRs require very specific information and additional paperwork and approvals. In order to help PCR initiators understand what GCC needs to accurately process PCRs that affect sponsored effort we have developed a PCR/CTR Essentials training. This training will explain the importance of making sure the correct information is provided on the PCR and that the necessary paperwork is completed and provided.

PCR/CTR Essentials training covers how to process PCRs that affect sponsored effort, what additional paperwork is required, what a CTR (Cost Transfer Request) is and the criteria for the request, and how to complete a CTR including required paperwork and approvals that must be obtained.

We are available to provide this training at your convenience, at your place or ours, for any size audience as needed. While this is not mandatory, it is highly recommended that you take advantage of this training to ensure accuracy and save time in processing your requests.

To schedule this training, please contact:

Linda Hoerst at linda.hoerst@uc.edu or (513) 556-2602